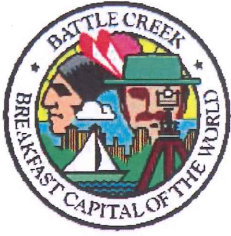


PETITION FOR A ZONING RECLASSIFICATION

City of Battle Creek, Michigan

Department of Planning and Zoning



Petition No. _____

Please read instructions on reverse before completing this form.

If additional space is required, attach a separate sheet.

The City Commission of the City of Battle Creek, Michigan

Honorable Mayor and City Commissioners:

I / We, the undersigned owner(s) of the property described below, do hereby petition for a zoning reclassification of this property from a _____ District to a _____ District.

Legal Description of Property:

Present Use of Property:

Proposed Use of Property:

Reasons why petitioner feels that a zoning reclassification should be granted:

Property Owner(s) _____ or Agent _____ (Check one)

Name

Address

Telephone

Fax

Signature

Name

Address

Telephone

Fax

Signature

FOR OFFICE USE ONLY

Date Petition Received: _____

Petition Fee Received: _____

Received By: _____

Planning Commission Recommendation:

Approve _____ Deny _____ Date _____

City Commission Action:

Approve _____ Deny _____ Date _____

Resolution No. _____

INSTRUCTIONS FOR FILING A PETITION FOR A ZONING RECLASSIFICATION

This petition must be accompanied by the following:

1. Payment of a non-refundable **\$600.00** petition fee.
(Make Checks Payable to: City of Battle Creek)
2. An affidavit authorizing an agent to act on behalf of the owner if the petitioner is not the owner.
3. A map or site plan of the area requested for zoning reclassification.

When completing this form, please supply the most complete information possible relating to the existing and proposed use of the property. For example, if the property is residential, please give the number of units; if it is commercial or industrial, give the type of business or industry.

While not required, it would be advisable that the petitioner consults with a member of the Planning Department staff prior to submitting this petition. If assistance is required, please call: (269) 966-3320

It is always advisable that you contact the most immediately affected adjacent property owners prior to submitting this application. You may be able to minimize concerns that would otherwise be raised at a Public Hearing.

The completed form and petition fee should be submitted to the Planning Department located at:

**Planning and Zoning Department
77 E. Michigan Avenue, Ste 204
Battle Creek, MI 49017**

******* IMPORTANT NOTICE *******

INASMUCH AS WE MUST PUBLISH A NOTICE OF THE PUBLIC HEARING ON A ZONING RECLASSIFICATION AND MAIL NOTICES TO ALL PROPERTY OWNERS WITHIN 300 FEET OF THE PROPERTY; THIS PETITION SHOULD BE SUBMITTED PRIOR TO THE PETITION DEADLINE DATE FOR THE MONTH AT WHICH YOU WISH TO APPEAR. THE PLANNING COMMISSION MEETS ON THE FOURTH WEDNESDAY OF EVERY MONTH, (4:00 P.M., AT 10 N. DIVISION, ROOM 301, COMMISSION CHAMBERS, CITY HALL). **NOTE: MONTHLY MEETING DATES & PETITION DEADLINE DATES ARE AVAILABLE ON OUR WEB SITE: WWW.BATTLECREEKMI.GOV**